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| **Title** | Standing Committee on CLARIN Technical Centers (SCCTC): Minutes Sept 2013 |
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| **Author(s)** | Arwin van der Zwan |
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Standing Committee on CLARIN Technical Centers (SCCTC) Minutes September 2013

1. Action list (current)

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| **Action** | **By whom** | **By when** |
| Provide rough estimates on licenses (PUB, ACA, RES) for CLARIN-NL per centre. | Marc Kemps-Snijders | September 15 |
| Produce document containing estimates on licenses | Dieter van Uytvanck | Asap |
| Contact CAC for deadline extension for application assessment procedure | Dieter van Uytvanck | September 30 |

1. Meeting details

Committee members: Dieter van Uytvanck (DvU), Jan Hajič (JH), Krista Liin (KL), Lene Offersgaard (LO), Marie Hinrichs (MH), Karlheinz Moerth (KM), Remco van Veenendaal (RvV), Marcin Pol (MP), Kiril Simov (KS), Freddy Wetjen (FW).

Absent committee members: The Netherlands.

CLARIN ERIC Office: Arwin van der Zwan (AvdZ)

Chair: Dieter van Uytvanck

Date and Time: 2013-09-23, 10:00–12:00 CEST

Location: Flash meeting

1. Welcome

The participants were welcomed by chair Dieter van Uytvanck.

1. Agenda

The following agenda was proposed and accepted:

* Agenda
* Approval minutes previous meeting
* Approval additions assessment documents
* Task forces: status and documents
* Update round of the state of the centres.
* Next meeting
* Any other business
1. Approval minutes previous meeting

The minutes were approved.

1. Approval additions assessment documents

LO has been working on an update of the assessment procedure (document CE-2013-0205).[[1]](#footnote-1) Minor additions to the assessment form have been made. According to the assessment form ‘centres need to offer useful services to the CLARIN community’ (section 1.a Centre compliancy). As the CAC cannot always determine whether a centre meets this requirement, a written statement is needed from the national coordinator declaring the relevancy of the centre. A template for this is available on the overview page of the assessment procedure.[[2]](#footnote-2) The SCCTC approves document CE-2013-0205 and will use the suggestions to amend the relevant forms.

1. Taskforces: status and documents

A CMDI workshop is planned for October 14 in Utrecht.[[3]](#footnote-3) An intermediate update on the status of the taskforces will be send around via the mailing list before the Prague conference. Taskforces may be able to have informal meetings in Prague. DvU will inform the heads of the taskforces. JH will contact the Diplomat Hotel regarding logistics. Further discussion of this agenda point is postponed until the next centres meeting.

1. Status report of the centers
* Due to a government change Bulgaria has been required to update their proposal and is awaiting approval of their project.
* Denmark plans to enter the assessment procedure and is currently running tests with the PID handle service.
* Germany is working on their extension proposal for CLARIN-D.
* Austria is making progress with setting up the Austrian Centre for Digital Humanities, but will need an extension of the application deadline to be able to partake in the second assessment round. This request will be put to the CAC by DvU.
* Estonia will not be participating in the second assessment round, unless the deadline is extended. The AAI implementation is taking longer than expected, along with some other technical issues.
* Czech Republic will be applying for the centre certificate this year, but has had some problems with meeting the deadline. Federated content search still needs some work.
* Poland launched [www.clarin-pl.eu](http://www.clarin-pl.eu) and, after some bureaucratic problems, made progress with several technical issues (d-space, NLP Tools).
* In Norway everything is going according to plan. A new repository has been established and all data have been converted to CMDI. Norway will not be able to enter the second assessment round.
* At the Dutch Language Union a local d-space repository system has been installed. CMDI is available for all data. Also, the DLU will be ready for assessment in early 2014.
1. Next meeting

The next SCCTC meeting will be in Prague on October 21. DvU will prepare the agenda, suggestions for which are welcome. After the Prague conference AvdZ will send out a Doodle for the meeting in November.

1. AoB
* LO asks how old records are deleted from the VLO. According to DvU one can simple take records offline at one’s OAI provider and the records will be automatically removed from the VLO.
* In order to remove records from the LRT inventory, go to [www.infra.clarin.eu/inventory](http://www.infra.clarin.eu/inventory) and delete the records via the delete button on the edit tab.
1. [www.clarin.eu/node/3849](http://www.clarin.eu/node/3849) [↑](#footnote-ref-1)
2. [www.clarin.eu/node/3767](http://www.clarin.eu/node/3767) [↑](#footnote-ref-2)
3. [www.clarin.eu/node/3850](http://www.clarin.eu/node/3850) [↑](#footnote-ref-3)